

Chesapeake Bible College & Seminary

14671 Fox Chase Circle, Ridgely, MD 21660

William M. Comfort, D. Phil., President

2016-2017
Academic
Program



Christian / Pastoral Counseling External Studies School



For the Prospective Student

Rev. Carolyn "Bonnie" Aronson, Ph.D.

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Hello and blessings to you. Thank you for your interest in Chesapeake Bible College. Through the External Studies Program, School of Pastoral Christian Counseling and the National Christian Counselors Association, we have equipped many to fulfill God's plan for his or her life. The education and training assists in meeting goals for...

- ♦ Christians who want to be better equipped to minister to those who need counsel
- ♦ Pastors who want to learn how to counsel members of their church and community who are experiencing problems
- ♦ Christians who want to be credentialed and enter the field of counseling as a part-time or full-time ministry
- ♦ Professional counselors who want to become A.P.S. certified and learn a Biblically-based counseling model with proven success

Questions? Please call me! I'm happy to talk with you about Chesapeake Bible College's External Studies School of Pastoral Christian Counseling Degree Programs. We will work together to further the Kingdom by offering hope to those who are hurting.

DEAN



Rev. Carolyn "Bonnie" Aronson, Ph.D.

Dean – Christian Pastoral Counseling External Studies School

Bachelor of Christian Ministry (BCM); Master of Pastoral Counseling (MPC); Doctor of Clinical Pastoral Counseling (DCPC); Chesapeake Bible College and Seminary, Ridgely, MD. Doctor of Philosophy Clinical Christian Psychology (Ph.D.) with honors, Cornerstone University, Lake Charles, LA. National Christian Counselors Association International Representative; Licensed Clinical Pastoral Counselor, Advanced Certification; and Professional Clinical Member. National Board of Christian Clinical Therapists: Diplomat Member. Sarasota Academy of Christian Counselors: Certified Temperament Therapist. Faith Based Board Certification: Group Therapy; Domestic Violence & Family Therapy; Integrated Marriage & Family Therapy. Member: American Christian Counselors Association; the American Culinary Federation and Delmarva Chefs Association. Culinary Consultant and Educator. Dean of External Studies, Pastoral Christian Counseling Program, Chesapeake Bible College. Instructor: Delaware Technical College; War-Wic Community College. Adjunct Professor: Wilmington University

Required Information by The State of Maryland

The Maryland Higher Education Commission requires the following to be stated:
“Chesapeake Bible College & Seminary (CBCS) is a religious educational institution operating in the State of Maryland pursuant to an exemption granted by the Maryland Higher Education Commission, without a certificate of approval from the Commission, as specified in the Code of Maryland Regulations 13B.02.04.”

Chesapeake Bible College & Seminary (CBCS) is recognized by the Internal Revenue Service as a 501(c)(3) tax exempt religious organization and is authorized by law to grant religious degrees in the State of Maryland. The CBCS instructional program is only designed for and aimed at persons who hold or seek to learn the particular religious faith or beliefs of the church or religious institution, and provides only educational programs for religious vocations or purposes.

Concerning Religious Counseling, State licensing boards are not required to recognize Chesapeake Bible College & Seminary or its Christian Counseling program as a prerequisite of licensure because it is not accredited by a accrediting body that is recognized by the United States Dept. of Education.

History of Chesapeake Bible College

The Chesapeake Bible College under the leadership of Pastor William M. Comfort traces its beginning to 1977. It was known as the New Life Bible Institute which met in the New Life Christian Center, (now known as the New Covenant Church at Arnold) 804 Windsor Road, Arnold MD. There were thirteen churches which cooperated to sponsor the New Life Bible Institute.

In time, hundreds of students had taken courses at the New Life Bible Institute. Some were pastors, elders, deacons and members of churches. Although the New Life Bible Institute was a training center for many yet it lacked the ability to grant degrees. Over the course of time the leadership of the Bible Institute felt a great need to upgrade the overall quality of its ministry.

In 1984, the presbytery of the New Covenant Churches set Pastor Comfort aside to earn a Doctor of Philosophy degree. It was felt that this would put him in a better position to impart the desired quality needed by the Institute. In 1986, Pastor Comfort earned a Doctor of Philosophy

degree from Oxford Graduate School in Dayton, Tennessee.

Simultaneously, Senator Walter Baker and Delegate Ronald Guns, both from Cecil County, Maryland, introduced legislation in the Maryland General Assembly which would exempt churches from state restrictions and authorize them to establish degree-granting Bible colleges. In 1986, the Governor of Maryland signed into law this new academic freedom for churches.

In 1989, Pastors Jack Cox and Chris Peeler encouraged Dr. Comfort to apply to the Maryland Higher Education Commission for the authority of New Life Bible Institute to grant degrees. Severn Covenant Church, New Covenant Church (Arnold), and New Covenant Church (Eastern Shore) pooled their abilities and assets to satisfy all the criteria of Maryland's Education Article 11-202, which gives churches the legal right to grant degrees.

In that same year of 1989, to coincide with the development of a new academic program, the name of the Institute was changed to New Covenant Christian College. On December 4, 1989, the Maryland Higher Education Commission sent a letter of recognition exempting the College from state regulation and legally recognizing its right to grant degrees of a religious nature.

New Covenant Christian College began classes in September, 1990, at three learning centers at the three organizing churches in Maryland, with a total enrollment of 46 students. By the Fall Quarter of 1993, the student body at the three learning centers had grown to more than 125 students, and thirty students received degrees in June of 1994.

In 1994, New Covenant Christian College added its first division, namely Chesapeake Bible College and Seminary in Maryland, and began setting up Schools of Ministry nationally and internationally. Evangelical churches from different denominations opened their doors for Schools of Ministry to be set up in their church. In 1995 Mrs. E. Shirley Comfort started the Department of External Studies thus enabling students to earn degrees through correspondence work.

In April 23, 1996 Dr. John Scheel, President of the Accrediting Commission International, visited the Queenstown learning center main office for an on site evaluation of the entire program of the College. The results of the inspection were favorable and the Accrediting Commission International granted accreditation to the Chesapeake Bible College & Seminary. The College from that time on was fully known by Chesapeake Bible College & Seminary. The ACI address is Postal Drawer 1021, Beebe, AR 72012 USA, phone 501-882-3361, fax 501-882-5257.

In 1997 Chesapeake Bible College began networking with the School of Biblical Studies and the Ministerial Training Institute, 100 Wilton Blvd, New Castle, DE 19720. This allowed the two and three year graduates to transfer units of study into credits towards a degree with the Chesapeake Bible College. In May of 1997, the National Christian Counselors Association, 5260 Paylor Lane, Sarasota, FL, 34240, approved Chesapeake Bible College as a full service affiliate College and a Certified Academic Institute. Chesapeake Bible College began the School of Pastoral Christian Counseling in the fall of 1997 under the leadership of Dr. Ron Carter. In June, 2003, Rev. Bonnie Aronson, B.C.M., M.P.C., D.C.P.C., Ph.D., was appointed Dean of the Pastoral Christian Counseling External Studies Program. A student may now earn a Master of Pastoral Counseling Degree, (M.P.C.); and a Doctor of Clinical Pastoral Counseling Degree, (D.C.P.C.). A Doctor of Philosophy (Ph.D.) in Clinical Christian Counseling or Clinical

Christian Psychology is available in cooperation with Chesapeake Bible College and the National Christian Counselors Association through its affiliated colleges.

The College continues to upgrade its curriculum each year. Dr. Johnnie David Taylor, Jr. developed the Doctor of Religious Education degree in 1999. The Worship Ministry Program was developed by Dr. William R. Rea in 2003. In the year 2004, the College staff developed the Theology Degree Program in the Classics. The College has now grown to an international Christian Educational Ministry with graduates from Jamaica, Canada, England, Ghana, Trinidad, Bahamas, Kenya, Germany, Nigeria and the U.S.A. New Schools of Ministry continue to be established and new affiliations are established with existing Bible Schools through networking.

Oxford Educational Network Accreditation

On September 1, 2008, Chesapeake Bible College & Seminary became a Fully Accredited and Affiliated University with the Oxford Educational Network of Wolsey Hall School of Theology 1649, which not affiliated with Oxford University in Oxford, England. The Oxford Educational Network accredits such schools as:

- **Apostolic University International**
- **Cambridge Institute of Theology**
- **Evangelical Episcopal Theological Seminary**
- **Evangelical Episcopal University and Seminary**
- **International University of Fundamental Studies**
- **St. Augustine Theological Seminary**
- **St. Alcuin House Seminary and School**

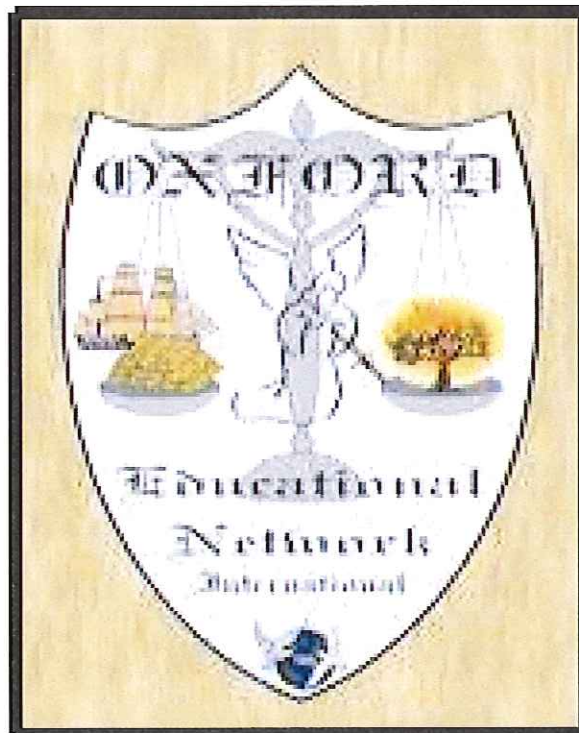


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SECTION # 1 – PROGRAM, DEGREES & COURSE INFORMATION

Is Christian Counseling Certification and Licensing for YOU?

We receive many calls from individuals who are seeking a sense of direction regarding Christian Counseling. Each individual must decide if he or she wants to be an agent of the state or a servant of the Church (Body of Christ). If you have a divine call on your life to counsel and minister to the hurting, then a state license may inhibit such ministry.

The National Christian Counselors Association (NCCA) Licensing Program, available through Chesapeake Bible College's Master of Pastoral Counseling Degree and/or the Doctor of Clinical Pastoral Counseling Degree, is NOT a state license and is, in fact, distinctly different. Most states have regulatory laws governing the practice of psychology. Many of them also legislate the practice of general counseling. The laws vary from state to state. For example, some states have a counselor category called "Licensed Professional Counselor". Therefore, the NCCA requires its counselors to clearly identify their license, e.g., "NCCA Licensed Pastoral Counselor" or "NCCA Licensed Clinical Christian Counselor." This ensures that the NCCA counselor is operating within legal and ethical standards, and maintains the public's trust and confidence.

State regulatory laws help to protect the public and ensure professionalism within the counseling profession. The NCCA strives to attain a similar goal with the Christian community and, at the same time, operate so as to avoid infringing upon state regulations.

The state and federal governments also have jurisdictional boundaries. They cannot pass laws that prevent the Church from fulfilling its purpose and ministering to humanity's needs. The state recognizes that counseling is one of the responsibilities of the Church and its clergy. For this reason, the state does not and must not interfere with the Ministry of Counseling

The major difference between state-licensed professional counselors and Pastoral or Christian counselors, who are licensed by the NCCA and under the authority of the Church (Body of Christ), is clear and well-defined. Counselors who have been licensed by the state are held to strict ethical standards which mandate an individual's right to be free from religious influence. The state licensed professional counselor is forbidden to pray, read or refer to the Holy Scriptures, or counsel against things such as homosexuality, abortion, etc. Initiating such counsel would be considered unethical by the state. The only time a state licensed counselor can involve religious (Christian) principles, morals, activities, instruction, etc., is if the counselee initiates or requests counsel in these areas.

The state-licensed counselor may not have the education, experience and knowledge of Scripture that Chesapeake Bible College and the NCCA provides.

Opposite from that, Pastoral counselors are required to pray, share their faith, read from the Holy Scriptures, etc. The fact that Pastoral and Christian counselors do these things creates a clear distinction. We are two distinct professions and govern ourselves accordingly.

As you can readily see, the state governs secular counselors and the Church is responsible to set standards and govern ministers who have devoted their lives to the ministry and to Pastoral counseling.

None of this is to say that the Christian counselor, minister or priest is not permitted to request fees and receive remuneration for the services they render, as long as they remain adherent to the state laws governing such procedures.

The NCCA requires all who are certified or licensed by its Licensing Board of Examiners to:

1. Be credentialed ministers (ordained, licensed or commissioned) whose goal is to evangelize and ease the emotional pain and suffering of humanity.
2. Provide their service under the authority of a legally organized local church, a national church organization or a 501(c)(3) not-for-profit ministry.
3. Complete specialized training provided by Chesapeake Bible College and the NCCA.
4. Complete the minimum requirements for continuing education and annual license renewal.
5. Uphold Chesapeake Bible College's and NCCA's Code of Ethical Standards.

About the National Christian Counselors Association

The National Christian Counselors Association is an educational and training organization for Christian counselors. The NCCA includes ministers, professional Christian counselors, testing specialists, medical doctors, attorneys and educators. It was established in 1981 by Doctor Richard and Doctor Phyllis Arno as a non-profit corporation in order to conduct research and develop a therapeutic procedure based on Scripture. The Arno Profile System was developed and is currently used by over 4,000 pastors and professional counselors to aid them in their counseling efforts. These counselors report an accuracy rate of over ninety percent (90%) in identifying an individual's in-born God-given temperament. The NCCA's main purpose is to provide quality training for pastors and Christians who feel God's call to counsel. Their training results in credentials that the community (Christian and non-Christian) will recognize.

Advantages of the Arno Profile System

As a licensure candidate, you will learn the Arno Profile System (APS) for counseling. APS is an easy-to-learn counseling technique used by thousands of lay counselors, professional counselors and pastors throughout the United States and in nine foreign countries.

The Christian counselor administers a questionnaire, which takes fewer than ten minutes for the counselee to complete. The questionnaire measures the counselee's needs, natural traits, strengths, and weaknesses according to their temperament. These are identified in the computerized Arno Profile System report, providing the counselor with in-depth information and the best way to counsel the individual. The system enables a qualified counselor to identify the counselee's temperament problems faster and more accurately.

Excerpts from the National Christian Counselors Association "Licensing Program for Christian Counselors".

DEGREES OFFERED

Bachelor of Christian Ministry Degree
with a Major in Biblical Counseling
(B.C.M.)

Master of Pastoral Counseling Degree
(M.P.C.)

Doctor of Clinical Pastoral Counseling Degree
(D.C.P.C.)

Doctor of Philosophy Degree
(Ph.D.)

The following institutions offer a Doctor of Philosophy Degree (Ph.D.)
in cooperation with Chesapeake Bible College and the National
Christian Counselors Association.

- Central Christian University, Lexington, NC
Ph.D. in Clinical Christian Counseling
- Colorado Theological Seminary, Wheat Ridge, CO
Ph.D. in Clinical Christian Counseling
- Cornerstone University, Lake Charles, LA
Ph.D. in Clinical Christian Counseling
Ph.D. in Clinical Christian Psychology
- Family Bible Institute, College and Seminary, Baltimore, MD
Ph.D. in Clinical Christian Counseling

Bachelor of Christian Ministry Degree
with Major in Biblical Counseling
2015–2016 Fee Schedule

STUDENT FEES INCLUDE TUITION, TEXTBOOKS & SERVICES

COURSES	CREDITS	FEES
Pre-Requisite = Associates Degree	60	
<u>Christian Ministry Program</u> - <i>Supervised by Main Office</i>		
Competent to Counsel	3	200.00
Understanding Motivational Temperaments	3	200.00
Common Care Counseling	3	200.00
2 Elective Courses (4 credits each)	8	500.00
M400 Ministry Practicum (5 years exp.) (30 credits @ \$45.00 each)	30	1,350.00
Academic Evaluation Fee		150.00
Cap and Gown Fees - (Basic Souvenir)		35.00
Graduation Fees		300.00

Biblical Counseling Major - *Supervised by Dr. Bonnie Aronson*

*** Supervision	7	\$ 350.00
Basic Christian Counseling & Admissions Fee	1	350.00
Creation Therapy	3	350.00
Christian Psychology & Counseling	3	350.00
10 Arno Profile Reports (APS) @ \$30.00 each (Cost may be extended to counselee)		300.00
First Year NCCA Membership Dues		50.00
First Year SACC Membership Dues		<u>75.00</u>
TOTAL COST:		\$4,760.00 *
TOTAL CREDITS:		121

*** The N.C.C.A. requires Clinical Supervision of all students by Chesapeake Bible College's Dean of Counseling.

* Chesapeake Bible College strives to maintain costs and fees at an accessible level to enable and encourage continuing education. However, as necessary, costs may change without prior notice.

Master of Pastoral Counseling Degree 2015-2016 Fee Schedule

STUDENT FEES INCLUDE TUITION, TEXTBOOKS & SERVICES

COURSES	CREDITS	FEES
Pre-Requisite = Bachelor's Degree		
Academic Evaluation Fee		\$ 150.00
Basic Christian Counseling & Admissions Fee	1	350.00
Supervision Fee ***	7	475.00
Creation Therapy	3	350.00
Christian Psychology & Counseling	3	350.00
Mastering Pastoral Counseling	3	350.00
Temperament Case Studies	3	350.00
Codependency	3	350.00
4 Advanced Courses (3 credits/course @ \$350.00)	12	1,400.00
Master Thesis	6	360.00
25 Arno Profile Reports (APS) @ \$30.00 each (Cost may be extended to counselee)		750.00
Licensing Fee & Background Check		100.00
First Year NCCA Membership Dues		50.00
SACC Membership Dues		75.00
Cap and Gown Fees - (Basic Souvenir)		40.00
Graduation Fees		<u>300.00</u>

TOTAL COST: \$5,800.00 *
TOTAL CREDITS: 41

*** The N.C.C.A. requires Clinical Supervision of all students by Chesapeake Bible College's Dean of Counseling.

* Chesapeake Bible College strives to maintain costs and fees at an accessible level to enable and encourage continuing education. However, as necessary, costs may change without prior notice.

- Student must hold Ministerial Credentials for N.C.C.A Licensing and Chesapeake Bible College – Master of Pastoral Counseling Degree.
- Liability Insurance is Recommended

Doctor of Clinical Pastoral Counseling Degree 2015-2016 Fee Schedule

STUDENT FEES INCLUDE TUITION, TEXTBOOKS & SERVICES

COURSES	CREDITS	FEES
Pre-Requisite = Master's Degree		
Academic Evaluation Fee		\$ 150.00
Basic Christian Counseling & Admissions Fee	1	350.00
Supervision Fee ***	7	700.00
Creation Therapy	3	350.00
Christian Psychology & Counseling	3	350.00
Mastering Pastoral Counseling	3	350.00
Temperament Case Studies	3	350.00
Codependency	3	350.00
12 Advanced Courses (3 credits/course @ \$350.00)	36	4,200.00
Dissertation -	6	600.00
35 Arno Profile Reports (APS) @ \$30.00 each (Cost may be extended to counselee)		1,050.00
Licensing Fee & Background Check		100.00
First Year NCCA Membership Dues		50.00
SACC Membership Dues		75.00
Cap and Gown Fees - (Basic Souvenir)		45.00
Graduation Fees		<u>300.00</u>
TOTAL COST:		\$9,370.00 *
TOTAL CREDITS:		65

*** The N.C.C.A. requires Clinical Supervision of all students by Chesapeake Bible College's Dean of Counseling.

* Chesapeake Bible College strives to maintain costs and fees at an accessible level to enable and encourage continuing education. However, as necessary, costs may change without prior notice.

- Student must hold Ministerial Credentials for N.C.C.A Licensing and Chesapeake Bible College – Doctor of Clinical Pastoral Counseling Degree (D.C.P.C.)

- Liability Insurance is Recommended

Doctor of Philosophy Degree (Ph.D)
Christian Counseling or Christian Psychology
2015-2016 Fee Schedule

STUDENT FEES INCLUDE TUITION, TEXTBOOKS & SERVICES

COURSES	CREDITS	FEES
Pre-Requisite = Doctor of Clinical Pastoral Counseling Degree (DCPC)		
Admissions Fee		\$ 100.00
Academic Evaluation Fee		\$ 150.00
Supervision Fee – (5 credits)		580.00
8 Advanced Courses – (32 credits) (3 credits/course @ \$350.00)		2,800.00
Official Transcript of Grades		25.00
Credit Transfer Fee		1,500.00
Cap and Gown Fees - (Basic Souvenir)		45.00
Cap & Gown / Graduation Fees		<u>350.00</u>
TOTAL COST:		\$5,550.00 *

Graduation Requirements:

- 1.) Student must provide a letter authorizing the transfer of credits from Chesapeake Bible College and the National Christian Counselors Association to the selected college / university. Chesapeake Bible College will award your degree once it is issued by the selected college.
- 2.) Membership into the National Christian Counselors Association and the Sarasota Association of Christian Counselors must be current and in good standing.
- 3.) Student must hold current NCCA license in good standing.
- 4.) Student must have ministerial credentials.
- 5.) All financial obligations to Chesapeake Bible College have been met.

* Chesapeake Bible College strives to maintain costs and fees at an accessible level to enable and encourage continuing education. However, as necessary, costs may change without prior notice.

Liability Insurance is Recommended.

CORE CURRICULUM

Courses for Phase I

(CC450) Basic Christian Counseling

Author: R.G. Arno, Ph.D.

This course will cover, on audio cassette or video tapes, four hours of instruction. The instructor will provide the student with an overview of the “Big Eight” (types of secular counseling/therapeutic methods). In addition, the student will be taught the difference between Christian and secular counseling, goals, techniques, and several other important topics, such as the dangers and pitfalls of counseling.

Course Requirements:

1. Approximately 10 clock hours
2. Maximum time limit four weeks
3. Pass a proctored final exam

(CC451) Creation Therapy

Authors: R. G. Arno, Ph.D. and P. J. Arno, Ph.D.

In this course, the candidate will be provided with an in-depth background of the theory of temperament and provided with the scientific and biblical basis for this theory. This course introduces a fifth temperament and the behavioral patterns of each temperament. Testing Measurements utilizes the primary test used to review the Arno Profile System. This brings the student to Temperament Therapy where he/she will be taught how to apply the theory of temperament in a clinical setting. The student is authorized to begin administering the Arno Profile System. Creation Therapy is then a blend of Temperament Theory, Testing Measurements, and Temperament Therapy in one course.

Course Requirements:

1. Approximately 45 clock hours
2. Complete and submit an Arno Profile questionnaire
3. Pass two proctored exams

(CC454) Christian Psychology & Counseling

Authors: Terry D. King, Ph.D., Debra L. King, Ph.D.,
Richard G. Arno, Ph.D. and Phyllis J. Arno, Ph.D.

This course is approximately 300 pages in length. The candidate will be provided with general information regarding basic theories concerning historical systems of psychology, counseling, biblical theories of counseling and the utilization of N.C.C.A.’s counseling model, Temperament Theory.

Course Requirements:

1. Approximately 45 clock hours
2. Maximum time limit sixteen weeks
3. Pass one proctored exam.

Courses for Phase II

(CC550) Mastering Pastoral Counseling Utilizing Temperament

Authors: Rev. John W. Luton, M.A.,
Richard G. Arno, Ph.D. & Phyllis J. Arno, Ph.D.

This course is approximately 225 pages in length. The candidate will be provided with specific information regarding stress, anger and guilt with the emphasis on the need to develop family relationships. This course utilizes the N.C.C.A.'s counseling model, Temperament Therapy.

Course Requirements:

1. Approximately 36 clock hours
2. Maximum time limit fourteen weeks
3. Pass one proctored exam

(CC551) Temperament Case Studies

Compiled by Phyllis J. Arno, Ph.D.

This course is approximately 154 pages in length. The candidate will learn first hand the counseling model with which the N.C.C.A. members and graduates counsel. These case studies utilize the counseling model taught by the N.C.C.A. and they also incorporate other testing instruments with this model.

Course Requirements:

1. Approximately 35 clock hours
2. Maximum time limit twelve weeks
3. Submit one case study following format

(CC552) Counseling the Codependent: A Christian Perspective Utilizing Temperament

Author: Jean M. LaCour, Ph.D.

This course is approximately 160 pages in length. The candidate will be provided with specialized training regarding codependency which incorporates the counseling taught by the N.C.C.A.

Course Requirements:

1. Approximately 35 clock hours
2. Maximum time limit twelve weeks
3. Pass one proctored exam

National Christian Counselors Association

ADVANCED COURSES For Faith Based Board Certification

Integrated Marriage & Family Therapy

1. (CC653) Marriage & Family Counseling an Integrated Approach
2. (CC651) Integrated Temperament Couple Therapy
3. (CC650) Pre-Marriage Counseling with Temperament
4. (CC656) The Father-Daughter Connection

Child and Adolescent Therapy

1. (CC680) Counseling Families
2. (CC681) Counseling & Children
3. (CC682) Counseling Youth
4. (CC683) Counseling and the Search for Meaning

Substance Abuse and Addiction Therapy

1. (CC684) Counseling for Substance Abuse and Addiction
2. (CC685) Counseling Adult Children of Alcoholics
3. (CC686) Counseling for Problems of Self-Control
4. (CC687) Counseling Those with Eating Disorders

Temperament Therapy

1. (CC551) Temperament Case Studies
2. (CC693) Life's Answers Through Counseling with God
3. (CC694) Living in the Spirit-Utilizing Temperaments
4. (CC552) Counseling the Codependent: A Christian Perspective on Utilizing Temperament

Sexual Therapy

1. (CC688) Counseling for Sexual Disorders
2. (CC689) – (*Call for Details*)

3. (CC686) Counseling for Problems of Self-Control
4. (CC690) Counseling for Unplanned Pregnancy and Infertility

Death and Grief Therapy

1. (CC691) Counseling the Sick and Terminally Ill
2. (CC674) Counseling for Anger
3. (CC678) Joy in the Midst of Mourning
4. (CC692) Counseling Families of Children With Disabilities

Cognitive Therapy and Ethics

1. (CC700) Cognitive Therapy Techniques
2. (CC693) Life's Answers Through Counseling with God
3. (CC702) Quality, Ethics, and Legal Issues in Christian Counseling
4. (CC705) Making Life Healing Changes

Crisis and Abuse Therapy

1. (CC672) Counseling for Family Violence and Abuse
2. (CC674) Counseling in Times of Crisis
3. (CC675) Counseling for Anger
4. (CC706) Counseling the Depressed

Domestic Violence and Intervention Therapy

Applicant must hold a Masters degree or higher, be licensed by the N.C.C.A. and be Board Certified in Crisis and Abuse Therapy as well as completing the following five course:

1. (CC551) Temperament Case Studies
2. (CC684) Counseling for Substance Abuse and Addiction
3. (CC686) Counseling for Problems of Self-Control
4. (CC680) Counseling Families
5. (CC682) Counseling and Self-Esteem

Group Therapy

Applicant must hold a Masters degree or higher, be licensed by the N.C.C.A. and be Board Certified in *Integrated Marriage & Family Therapy* in order to qualify for this specialty area of Advanced Certification. Then, he/she must complete one additional course titled *Group Therapy*.

PHASE III

C.A.I. Transcript of Grades

Continuing Education Course

And Advanced Certification Areas

Name of Institution: _____

Name of Student: _____

Address: _____

Date: _____

Return to: ☐ Student ☐ C.A.I.

Program & Courses	Date	Grade	Program & Courses	Date	Grade
Integrated Marriage & Family Therapy			Cognitive Therapy and Ethics		
Marriage & Family Counseling an Integrated Approach	_____	_____	Cognitive Therapy Techniques	_____	_____
Integrated Temperament Couple Therapy	_____	_____	Life's Answers Through Counseling with God	_____	_____
Pre-Marriage Counseling with Temp.	_____	_____	Quality, Ethics, and Legal Issues in Christian Counseling	_____	_____
The Father-Daughter Connection	_____	_____	Making Life Healing Changes	_____	_____
Child and Adolescent Therapy			Crisis and Abuse Therapy		
Counseling Families	_____	_____	Counseling for Family Violence and Abuse	_____	_____
Counseling & Children	_____	_____	Counseling in Times of Crisis	_____	_____
Counseling Youth	_____	_____	Counseling for Anger	_____	_____
Counseling and the Search for Meaning	_____	_____	Counseling the Depressed	_____	_____
Substance Abuse and Addiction Therapy			Domestic Violence and Intervention Therapy		
Counseling for Substance Abuse and Addiction	_____	_____	Applicant must hold a Masters degree or higher, be licensed by the N.C.C.A. and be Board Certified in Crisis and Abuse Therapy as well as completing the following five course:		
Counseling Adult Children of Alcoholics	_____	_____	Temperament Case Studies	_____	_____
Counseling for Problems of Self-Control	_____	_____	Counseling for Substance Abuse and Addiction	_____	_____
Counseling Those with Eating Disorders	_____	_____	Counseling for Problems of Self-Control	_____	_____
Temperament Therapy			Counseling Families	_____	_____
Temperament Case Studies	_____	_____	Counseling and Self-Esteem	_____	_____
Life's Answers Through Counseling with God	_____	_____	Group Therapy		
Living in the Spirit-Utilizing Temperaments	_____	_____	Applicant must hold a Masters degree or higher, be licensed by the N.C.C.A. and be Board Certified in <i>Integrated Marriage & Family Therapy</i> in order to qualify for this specialty area of Advanced Certification. Then, he/she must complete one additional course titled <i>Group Therapy</i> .		
Counseling the Codependent: A Christian Perspective on Utilizing Temperament	_____	_____			
Sexual Therapy					
Counseling for Sexual Disorders	_____	_____			
Counseling and Homosexuality	_____	_____			
Counseling for Problems of Self-Control	_____	_____			
Counseling for Unplanned Pregnancy and Infertility	_____	_____			

*Courses apply to more than one area of certification.

Please note that all students completing advanced courses must receive a grade of 80% or better for the course credit to be applied toward an academic degree. Any grade transferred for an advanced course must be 80% or better to qualify toward the N.C.C.A. degree transfer program.

COURSE DESCRIPTION

Advanced Continuing Education Courses

(CC653) Marriage and Family Counseling An Integrated Approach

Dr. J. Terry Twerell

This course is designed to provide the student with an overview of Marriage and Family counseling with specific emphasis on System and Structural therapy techniques. A specific study of the use of genograms and family of origin work is emphasized. The course integrates Temperament and System/Structure in family counseling.

This course consists of a textbook, workbook and requires 1 closed-book (proctored) exam. Approximate study time is 45 hours.

(CC651) Integrated Temperament Couple Therapy

Dr. J. Terry Twerell

This course is designed for pastoral counseling of couples. The emphasis is on understanding the stress factors in a dyad relationship and the proper evaluation and therapy for the presented problems of the couple. The student will review the case and provide a final evaluation of the case in written form as part of the study.

This course consists of a textbook, workbook and audio tape. It requires 1 closed-book (proctored) exam and case study for final grade. Approximate study time is 45 hours.

(CC650) Pre-Marriage Counseling with Temperament

Dr. J. Terry Twerell

This course is a specific reference for the pastoral counselor and develops a pre-marriage technique using the tools of modern System Family counseling and Temperament Therapy. The course consists of four units. The course develops a specific six (6) week plan for pre-marriage counseling using the tools provided in the course.

This course consists of a textbook, workbook and requires 1 closed-book (proctored) exam. Approximate study time is 45 hours.

(CC656) The Father-Daughter Connection

MariLouise Rust, M.A.

Once a student understands the unique relationship between a father and daughter, it helps him/her to understand all unique relationships. The content of this course provides insight into the father-daughter relationship that is being revealed for the first time with regards to each individual's temperament.

This course consists of a textbook and requires 1 closed-book (proctored) exam. Approximate study time is 45 hours.

(CC680) Counseling Families

George A. Rekers, Ph.D.

Numerous case studies are provided to aid in the study of this course. Each case study is a real situation from the author's repertoire. He furnishes the student with numerous charts and lists to aid in practical application of more effective family counseling.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC681) Counseling and Children

Walter Byrd, M.D.

Paul Warren, M.D.

In order to effectively help children, a counselor must be equipped with an understanding of the basic principles of child development. The two authors provide instruction and encouragement to the Christian counselor who seeks to minister to the developmental, emotional and spiritual needs of children.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC682) Counseling Youth

Michael K. Lea, Ph.D.

This course is approximately 148 pages in length. The candidate will be provided with general information regarding insight into counseling today's youth. Dr. Lea addresses some of the major problems that face youth today and how to overcome them.

Course Requirements: 1) Approximately 45 clock hours, 2) Maximum time limit six weeks, 3) Pass one proctored exam

(CC683) Counseling and the Search for Meaning

Paul R. Welter, Ed.D.

The student will benefit from the author's thoughtful examples, theory mixed with practical directions, and biblical conclusions. The course is provided in short, easy-to-comprehend chapters that cover most situations that a counselor will encounter when helping a person who is searching for meaning in life.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC684) Counseling for Substance Abuse and Addiction

Stephen VanCleve, M.D.

Walter Byrd, M.D.

Kathy Revell, R.N.

The authors will provide answers to important questions about drugs and why people use them. Drug abuse is a complex problem and no one can claim to have all the answers. However, there are fundamental principles presented within this course which will aid the student in his/her preparation to counsel those who suffer addiction.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC685) Counseling Adult Children of Alcoholics

Sandra D. Wilson, Ph.D.

ACOA is a relatively new term but an age-old problem. This course provides information about the family background, personal characteristics and common problems which face the adult children of alcoholics.

This course consists of a textbook, workbook and requires 1 closed-book (proctored) exam. Approximate study time is 45 hours.

(CC686) Counseling for Problems of Self-Control

Richard P. Walters, Ph.D.

The most important goal of this course is to show how the counselor can help people identify and resolve the root problems which are causing one's inability to exercise self-control.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC687) Counseling Those with Eating Disorders

Raymond E. Vath, M.D.

The student will discover that there are complicated interplay dynamics found in eating disorders. Some issues contain other issues which overlap and recur again. Some of the areas addressed in the course are Anorexia, Nervosa and Bulimia.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC693) Life's Answers Through Counseling With God

Conrad Mershon, Ph.D.

The student will learn first hand a Christian approach to counseling his or her clients in a Bible based, methodical professional manner utilizing a counseling method taught by the N.C.C.A.

This course consists of a textbook of approximately 150 pages in length and requires one closed-book (proctored) exam. Approximate study time is 35 hours.

(CC694) Living in the Spirit

Michael A. Coleman, D.Min.

The purpose of this course is to provide the student with a better understanding of human behavior from a biblical perspective. The course also addresses man's responsibility for his actions and one's accountability to God.

This course consists of a textbook of approximately 110 pages in length and requires one closed-book (proctored) exam. Approximate study time is 35 hours.

(CC688) Counseling for Sexual Disorders

Joyce J. Penner, R.N., M.N.
Clifford L. Penner, Ph.D.

Sexual therapy goals discussed in this course are to distract from anxiety, remove demand and eliminate negative or failure experiences and feelings. Forms are provided to assist in sexual therapy counseling: Physical history, background history, sexual evaluation, sexual assessment feed-back, sexual therapy plan and assignments.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC689) Counseling and Homosexuality

Earl D. Wilson, Ph.D.

The author writes this course from a heart of compassion, love and a true Christian view point and includes numerous stories of his clients. The student will learn that change IS possible and that lives are transformed by miracles and by hard work. The challenge is to help the counselee keep an open mind while he/she gains in self-understanding and moves forward in new patterns of behavior.

The course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC690) Counseling for Unplanned Pregnancy and Infertility

Everett L. Worthington, Jr., Ph.D.

This course is divided into three sections: 1) it explains how to conceptualize the problem and ways to help the family; 2) how to deal with pregnancies that are too early, i.e., teenage pregnancies, pregnancies before marriage and pregnancies too soon after another birth; 3) births that are too late or that never occur.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC691) Counseling the Sick and Terminally Ill

Gregg R. Alders, M.D.

The author of this course writes from the perspective of a physician, a Christian and a counselor. The course is illustrated by frequent case histories and relevant biblical references. It builds on a creative counseling model and is written in a language that is understandable. It will prepare the student with the skills needed to minister to the sick and terminally ill.

This course consists of a textbook, workbook and requires 1 closed-book (proctored) exam. Approximate study time is 45 hours.

(CC675) Counseling for Anger

Mark P. Cosgrove, Ph.D.

Proper methods of addressing the problem of anger are provided in this course. The student will also be provided with helps in understanding the factors of anger, the basis for counseling anger, and learn how to control and express anger.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC678) Joy – In the Midst of Mourning

(Replaces Counseling the Depressed)

Dorothy M. Dye, Ph.D.

This course is provided in a workbook format and is approximately 70 pages in length. The candidate will be provided with general information on how a Christian handles loss and how they can focus their grief upward.

Course Requirements: 1) Approximately 30 clock hours, 2) Maximum time limit six weeks, 3) Pass one proctored exam

(CC692) Counseling Families of Children with Disabilities

Rosemarie S. Cook, Ph.D.

In this course the student will discover that it is difficult to define disability. Also, he/she will learn that it is hard to determine at what point a disability becomes a handicap. The focus is on families whose children developed problems before birth, during birth, as young children or as teenagers.

This course consists of a textbook, workbook and requires 1 closed-book (proctored) exam. Approximate study time is 45 hours.

(CC700) Cognitive Therapy Techniques

Mark R. McMinn, Ph.D.

This course is technique oriented. The emphasis is on cognitive therapy methods rather than problems such as depression, marital conflicts, anger, etc. This course provides the student with some useful tools to make his/her counseling more effective.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC702) Quality, Ethics, and Legal Issues in Christian Counseling

Mildred R. Burckley, Th.D., Ph.D.

The purpose of this course is to provide the student with information regarding ethical issues in counseling. It will also provide them with a clear understanding of the importance of confidentiality. In addition, this course will provide information regarding referrals, helpful agencies and programs.

This course consists of a textbook of approximately 133 pages in length and requires one closed-book (proctored) exam. Approximate study time is 35 hours.

(CC672) Counseling for Family Violence and Abuse

Grant L. Martin, Ph.D.

The student will learn the basic components of family violence. Also, the definition and history for each type of abuse is provided along with instructions for giving help to both victim and abuser. The course is divided into three sections: Spousal abuse, child abuse and elder abuse.

This course consists of a textbook, workbook and requires 1 closed-book (proctored) exam. Approximate study time is 45 hours.

(CC674) Counseling in Times of Crisis

Judson J. Swihart, Ph.D.

Gerald C. Richardson, D.Min.

The dynamics and Scriptural view of crisis is presented by the authors – one a pastor, the other a professional counselor. The student will learn how to better understand the issues in a crisis situation as well as the principles that can help one face a crisis.

This course consists of a textbook, workbook and requires 1 open-book (non-proctored) exam. Approximate study time is 45 hours.

(CC777) Group Therapy

John R. Thompson, Ph.D.

The purpose of this course is to teach the student how to provide proper counsel in a group setting. This course provides a method of relating the understanding of modern psychology to that of religious faith as expressed in the Christian Bible.

This course consists of a textbook of approximately 94 pages in length and requires one closed-book (proctored) exam. Approximate study time is 35 hours.

(CC705) Making Life Healing Changes

Mildred R. Burckley-Frost, Ph.D.

The purpose of this course is to provide a clearer understanding of spiritual warfare to help learn and appreciate the conflicts that take place in the life of the counselee, as well as in our own lives.

This course consists of a textbook of approximately 150 pages in length and requires one closed-book (proctored) exam. Approximate study time is 45 hours.

(CC706) Counseling the Depressed

Archibald D. Hart, Ph.D.

Therapeutic principles and a clear understanding of depression are well defined in the course. The student will receive the training needed to address the problems associated with depression.

This course consists of a textbook, workbook and requires 1 open book (non-proctored) exam. Approximate study time is 45 hours.

(CC686) Counseling and Self-Esteem

David E. Carlson

This course contains three goals: 1.) to provide the pastor and counselor (lay people can also use this counseling approach to build their own self-esteem) with an understanding of self-esteem as a fundamental ingredient to one's spiritual, emotional and social health; 2.) to teach accurate biblical views of self-esteem and 3.) to teach counseling strategies that can be used for building self-esteem.

This course consists of a textbook, workbook and requires 1 open book (non-proctored) exam. Approximate study time is 45 hours.

SECTION # 2 – GRADING PROCEDURES

PASTORAL CHRISTIAN COUNSELING PROGRAM

EXTERNAL STUDIES

GRADING AND ACADEMIC EXPECTATIONS

The Pastoral Christian Counseling External Studies Program at Chesapeake Bible College offers enrolled students the opportunity to study and receive a degree outside of the traditional classroom setting. There are multiple advantages to an External Studies Program which include self-paced study and the opportunity to read and complete course work in a manner compatible with the activities and responsibilities of an adult student. The student also has daily access via telephone or e-mail to his or her Clinical Supervisor for questions or to discuss matters of interest. The learner that is best suited for the home-based External Studies Pastoral Christian Counseling Program is diligent, self-disciplined, responsible, and an individual of integrity who is able to manage his or her time appropriately.

Most of the exams in the Christian Pastoral Counseling Degree Program are of the closed book, multiple choice, or true/false type. There are a few open book exams. Most of the exams are to be taken under the supervision of a “proctor” of the student’s choosing, preferably not a family member. The exams are sent to the Clinical Supervisor for grading and are then returned to the student. A passing grade of “C”, 73%, is required to receive credit for the course. When the student is ready for the next course, it is ordered by sending payment for the course to the Clinical Supervisor. All course exams and other degree requirements must be successfully completed before the student will receive his or her degree.

Where a thesis or dissertation is required, (25 clinical case notes based on Arno Profile Surveys for the Master’s Degree – 35 for the Doctorate Degree) the clinical case notes must meet the National Christian Counselor’s Association and Chesapeake Bible College’s standards as outlined in the “Guidelines for a Thesis/Dissertation” section. The Clinical Supervisor is responsible for reading and grading the case study notes. Recommendations will be offered to assist the student in compiling professional level case notes. *Case notes written in long-hand will not be accepted.* In the event of a disability, accommodations should be requested. All National Christian Counselors Association (NCCA) membership and licensing requirements must be fulfilled, including a signed “Code of Conduct”. The student’s Clinical Supervisor is responsible for recommending the student for membership and/or licensing.

The Graduation Ceremony is considered to be a special part of a student’s educational experience. ALL students are expected to participate (walk) in the Graduation Ceremony to receive his or her degree. There are two Graduation Ceremonies a year, held in June and October.

Lastly, all financial obligations to Chesapeake Bible College and the NCCA must be fulfilled.

Chesapeake Bible College & Seminary & National Christian Counselors Association

Percentage to Grade Point Calculations

100% = 4.0A+	79% = 3.16C+
99% = 3.96A	78% = 3.12C
98% = 3.92A	77% = 3.08C
97% = 3.88A	76% = 3.04C
96% = 3.84A	75% = 3.00C
95% = 3.80A	74% = 2.96C
94% = 3.76A	73% = 2.92C - <i>Passing Grade</i>
93% = 3.72A	72% = 2.88C-
92% = 3.68A-	71% = 2.84C-
91% = 3.64A-	70% = 2.80C-
90% = 3.60A-	69% = 2.76D+
89% = 3.56B+	68% = 2.72D
88% = 3.52B	67% = 2.68D
87% = 3.48B	66% = 2.64D
86% = 3.44B	65% = 2.60D
85% = 3.40B	64% = 2.56D-
84% = 3.36B	63% = 2.52D-
83% = 3.32B	62% = 2.48F
82% = 3.28B-	61% = 2.44F
81% = 3.24B-	60% = 2.40F
80% = 3.20B- - Required for N.C.C.A. "Advanced Certification" status.	



SECTION # 3 – GUIDELINES FOR A THESIS & DISSERTATION



GUIDELINES FOR A THESIS/DISSERTATION

If you are providing a counselee's name or any information which might identify a person, YOU MUST include a signed information release form within the section that pertains to that individual. We recommend that actual names be omitted and replaced with Jane Doe or John Doe, or you can assign a file number.

The notes and corresponding materials must be three-hole punched and provided in a three-ring binder.

Your thesis/dissertation MUST include the following:

1. The individual's APS report scored, e.g., M/P/Gc
2. Description (physical) of the individual and the reason he or she came to you for counseling (or the reason for which you generated a Personal A.P.S. for them).
3. Information regarding referrals. Did you refer them, for example, to a physician for a physical examination? To a psychiatrist for prescribed medication? To a minister of a local church so they could receive a visitation and be encouraged to attend?
4. The number of sessions you had with this individual, what you discussed during these sessions, and what you accomplished, if anything.
5. The counselor's history outlining major events which may have impacted the individual being counseled/helped.
6. A well-developed outline of your work with each individual. This outline should include an honest self-evaluation. For example, where do you feel you were deficient and where did you succeed? Your thesis or dissertation should be comprehensive and honest. The purpose for the thesis or dissertation is to help you identify your strengths and weaknesses and to assist in the development of your counseling skills. It should be at least 5 pages in length.

Please be advised that your thesis or dissertation will be reviewed with enthusiasm and that it weighs heavily on the approval of the degree you are seeking. The overall appearance should be professional and impressive. Spend some time on your thesis; it is a representation of you and your work performance. It should represent you with integrity. Since it is a clinical thesis or dissertation, you will not be required to defend it. However, it will be graded and reported on your college grade transcript.



Sample Thesis / Dissertation Format

For Self – Evaluation of
Counseling Progress Using the
Arno Profile System

Personal Background Information

Male / Female

Name

Age

Married

Children

Employed

Reason for Seeking Counsel

1.

2.

Temperament

His / Her Temperament Analysis Profile indicated that he / she was :

1. ??? in Inclusion
2. ??? in Control
3. ??? in Affection

He / She was married to a woman / man with the following A.P.S. score :

1. ??? in Inclusion
2. ??? in Control
3. ??? in Affection



Overview

(This section should include more in-depth / detailed reasons that the individual is seeking counsel. This Overview should be from one to two pages in length and should include your initial perceptions and immediate goals.)

Detailed Notes for Each Session

The First Session:

The Second Session:

The Third Session:

The Fourth Session:

The Fifth Session:

The Sixth Session:

Conclusion

This section should include the outcome of your counseling efforts. In other words, did you succeed or fail in your attempts to help? This section should always include a complete self-evaluation stating areas where you feel you fell short or were inept.



SECTION # 4

N.C.C.A. MEMBERSHIP & CERTIFICATION







After completing all of the requirements and submitting all required documents for Phase I and then Phase II, the student will, assuming all things are in order and based upon their highest degree level, receive membership plus one of the following certificates:

- Certified Pastoral Counselor Diploma / GED
- Licensed Pastoral Counselor Bachelors
- Licensed Clinical Pastoral Counselor Masters
- Licensed Clinical Pastoral Counselor-Advanced Certification Doctorate

You may request the student receive a Licensed Clinical Christian Counselor certificate in addition for a subsequent fee of \$39.00. Note – Any student requesting the LCCC certificate must have a minimum of a Bachelors degree.



SECTION # 5 – FORMS FOR ADMISSIONS & COURSE REGISTRATION



14671 Fox Chase Circle, Ridgely, MD 21660 (410) 634-9005 William M. Comfort, D.Phil., President
Web address: www.cbcsonline.org E-mail address: cbaronson@yahoo.com

Pastoral Christian Counseling – External Studies Program ADMISSIONS FORM

Rev. Bonnie Aronson, Ph.D., Dean / P.O. Box 237, Delmar, DE 19940
Phone: 302-846-2208 / Fax: 302-846-2102 / Email: cbaronson@yahoo.com

The Maryland Higher Education Commission requires the following to be stated: "Chesapeake Bible College & Seminary (CBCS) is a religious educational institution operating in the State of Maryland pursuant to an exemption granted by the Maryland Higher Education Commission, without a certificate of approval from the Commission, as specified in the Code of Maryland Regulations 13B.02.04."

Please print or type data requested!

Full Name _____ Informal Name _____
Address _____
City _____ State _____ Zip _____
Date of Birth _____ Home Phone _____ Work Phone _____
Occupation _____
Social Security # _____ Local Church _____
Email address _____

I am interested in:

<input type="checkbox"/>	Bachelor of Christian Ministry Degree / Major in Biblical Counseling
<input type="checkbox"/>	Master of Pastoral Counseling Degree
<input type="checkbox"/>	Doctor of Clinical / Pastoral Counseling Degree
<input type="checkbox"/>	Ph.D. - Clinical Christian Psychology

High School: _____ City: _____ State: _____

(Dates Attended) – From: _____ To: _____

Trade School: _____ City: _____ State: _____

(Dates Attended) – From: _____ To: _____

College: _____ City: _____ State: _____

(Dates Attended) – From: _____ To: _____ Degree Obtained: _____ Date: _____

____ I have filled out, signed and attached the Course Registration Form & the Student Code of Conduct.

Signature: _____ Date: _____



14671 Fox Chase Circle, Ridgely, MD 21660 (410) 634-9005 William M. Comfort, D.Phil., President

STUDENT CODE OF CONDUCT AGREEMENT

ALL PROSPECTIVE STUDENTS MUST READ AND SIGN THIS CODE OF CONDUCT AGREEMENT BEFORE THEIR ENROLLMENT INTO CHESAPEAKE BIBLE COLLEGE CAN BE COMPLETED.

*** AS A STUDENT OF CHESAPEAKE BIBLE COLLEGE & SEMINARY, I UNDERSTAND THAT:

- 1.) NO DECEPTION OR LYING OF ANY KIND (CONCERNING BACKGROUND INFORMATION FOR CHURCH & MINISTRY, PAST EDUCATION OR CLASS WORK) WILL BE TOLERATED AT ALL.
- 2.) ANY PORTION OF TEXT TAKEN VERBATIM FROM ANY SOURCE AND USED IN COURSE WORK (BOOK REPORTS, ESSAYS, ETC.) MUST BE ENCLOSED BY QUOTATION MARKS. CREDIBLE / SOUND BIBLIOGRAPHICAL REFERENCES MUST BE GIVEN. OTHERWISE, IT IS CONSIDERED TO BE PLAGIARIZED OR STOLEN AND WILL RESULT IN A FAILING GRADE - NO QUESTIONS ASKED
- 3.) I MUST PAY OFF ANY OUTSTANDING DEBTS TO OTHER EDUCATIONAL INSTITUTIONS BEFORE I CAN BE ENROLLED AT THE CHESAPEAKE BIBLE COLLEGE & SEMINARY.
- 4.) I UNDERSTAND THAT THE GRADUATION WEEKEND IS PART OF MY EDUCATION EXPERIENCE AND MY EDUCATION IS INCOMPLETE WITHOUT IT. THEREFORE I UNDERSTAND THAT I WILL NOT RECEIVE MY DEGREE UNLESS I PARTICIPATE IN THE GRADUATION WEEKEND EVENTS UNLESS OTHERWISE COVERED UNDER THE AMERICAN DISABILITIES ACT OR OTHER APPLICABLE FEDERAL OR STATE LAW.
- 5.) NO IMMORAL SPEECH OR ACTS OF ANY KIND WILL BE TOLERATED.
- 6.) ANY AND ALL WORK – WRITTEN, ORAL OR RECORDED – ACCOMPLISHED BY THE UNDERSIGNED STUDENT AND SUBMITTED TO THE CHESAPEAKE BIBLE COLLEGE & SEMINARY BECOMES THE EXCLUSIVE PROPERTY OF THE CHESAPEAKE BIBLE COLLEGE & SEMINARY AND MAY BE USED BY THE CHESAPEAKE BIBLE COLLEGE & SEMINARY AT IT'S EXCLUSIVE DISCRETION.
- 7.) I REALIZE THAT I WILL NOT BE PERMITTED TO "WALK" IN THE COMMENCEMENT SERVICE UNTIL ALL MY COURSE WORK IS COMPLETED AND BILLS ARE PAID IN FULL.
- 8.) I HAVE READ AND FULLY AGREE WITH THE CHESAPEAKE BIBLE COLLEGE & SEMINARY STATEMENT OF FAITH.

*** I HEREBY AGREE TO THE ABOVE CODE OF CONDUCT AND I UNDERSTAND THAT THE CHESAPEAKE BIBLE COLLEGE & SEMINARY MAINTAINS THE RIGHT TO TERMINATE MY ENROLLMENT IF MY CONDUCT IS NOT CONSISTENT WITH THE ABOVE GUIDELINES GIVEN.

Signature: _____ Date: _____



14671 Fox Chase Circle, Ridgely, MD 21660 (410) 634-9005 William M. Comfort, D.Phil., President

Web address: www.cbconline.org E-mail address: cbaronson@yahoo.com

COURSE REGISTRATION FORM

Rev. Bonnie Aronson, Ph.D., Dean / P.O. Box 237, Delmar, DE 19940
Phone: 302-846-2208 / Fax: 302-846-2102 / Email: cbaronson@yahoo.com

NAME: _____ DATE: _____

DISTANCE LEARNING CENTER -

EXTERNAL STUDIES

D.L.C. PHONE # -

1-302-846-2208

COURSE NO. & TITLE -

CC450 - BASIC CHRISTIAN COUNSELING

FULL NAME - _____

ADDRESS - _____

CITY - _____ STATE - _____ ZIP - _____

TELEPHONE - _____ CELL - _____

EMAIL - _____ SS - _____

<u>CHARGE</u>	<u>PROGRAM</u>	<u>COST</u>
COURSE FEE	MASTER'S	\$ _____
COURSE FEE	DOCTOR'S	\$ _____
SUPERVISION FEE		\$ _____
ACADEMIC EVALUATION		\$ _____
TOTAL FEE'S DUE		\$ _____

* (Initial Registration Fee per Degree - \$100.00, \$150.00 for Doctor's Degree)

Revised: Oct. 2008



14671 Fox Chase Circle ♦ Ridgely, MD 21660 ♦ (410) 634-9005 ♦ Fax: (410) 634-1544
Web address: www.cbconline.org E-mail address: cbaronson@yahoo.com

EMPLOYMENT DISCLAIMER FORM

The Maryland Higher Education Commission requires the following to be stated:
“Chesapeake Bible College & Seminary (CBCS) is a religious educational institution operating in the State of Maryland pursuant to an exemption granted by the Maryland Higher Education Commission, without a certificate of approval from the Commission, as specified in the Code of Maryland Regulations 13B.02.04.”

An accrediting organization is a "watchman on the wall". Webster defines accreditation as to give trust or confidence to; to vouch for; to recommend; to furnish with credentials, as an envoy or ambassador. Every accreditation group is not the same. They are different and focus in different areas and levels of accreditation.

Accrediting Commission International is an international accrediting commission which holds as its primary objective the encouragement and maintenance of sound scholarship and the highest academic achievement in the areas of private education. Quality education is the goal at all times. Its purpose is the preparation of quality education in private schools, colleges, and theological seminaries. It is a nongovernmental body and makes no claim to be connected with the government.

A degree covers the major taken with that degree. A student or potential student must understand that credits taken in one type of program may or may not transfer to another type program. This is the sole determination of the receiving institution.

Chesapeake Bible College & Seminary has the legal right to only grant religious degrees, which are for personal growth and advancement in Christian ministry and not for secular employment or educational purposes.

By signing this form, I acknowledge my understanding and acceptance of all information listed above. I am also stating that I have received the proper instruction from Chesapeake Bible College & Seminary pertaining to their accreditation, programs and requirements. I also understand the type of religious degree for which I have applied and that neither the ACI, Oxford Educational Network, nor Chesapeake Bible College & Seminary are responsible for my employment goals.

Student Signature

Date



14671 Fox Chase Circle, Ridgely, MD 21660 (410) 634-9005 William M. Comfort, D.Phil., President
Web address: www.cbcsonline.org E-mail address: cbaronson@yahoo.com

STUDENT - ACKNOWLEDGEMENT OF CBCS ACCREDITATION

I hereby acknowledge, with the signature below, my understanding, responsibility and acceptance of the following accreditation information of Chesapeake Bible College & Seminary.

I also understand that the religious degrees granted through this ministry are for personal growth and advancement in Christian ministry and not for secular education or employment purposes.

NOTE: The Maryland Higher Education Commission requires the following to be stated: "Chesapeake Bible College & Seminary (CBCS) is a religious educational institution operating in the State of Maryland pursuant to an exemption granted by the Maryland Higher Education Commission, without a certificate of approval from the Commission, as specified in the Code of Maryland Regulations 13B.02.04."

1. Chesapeake Bible College & Seminary (CBCS) is recognized by the Internal Revenue Service as a 501(c)(3) tax exempt religious organization and is authorized by law to grant religious degrees in the State of Maryland. The CBCS instructional program is only designed for and aimed at persons who hold or seek to learn the particular religious faith or beliefs of the church or religious institution, and provides only educational programs for religious vocations or purposes.
2. On September 1, 2008, Chesapeake Bible College & Seminary became a fully accredited and affiliated university of the Oxford Educational Network, through Wolsey Hall, which is not affiliated with Oxford University in Oxford, England.
3. Chesapeake Bible College & Seminary holds accreditation with the Accrediting Commission International (A.C.I.), which has a membership of over 320 schools, colleges, universities, and theological seminaries in thirty-nine of the United States and in eight countries around the world. It is the world's largest non-governmental accrediting body.
4. Chesapeake Bible College & Seminary is not a "Title IV" school, nor does it hold a "Regional Accreditation," such as the Middle States Association of Colleges and Schools (M.S.A.C.S.) or the Transnational Association of Colleges and Schools (T.R.A.C.S.). Because Chesapeake Bible College & Seminary is not a "Title IV" school, it does not receive any State or Federal funds in the form of grants, loans, etc., nor is it eligible to accept scholarship funds through programs such as the G.I. Bill.



5. Chesapeake Bible College & Seminary does not guarantee the transfer of course credits or degrees to other institutions or organizations, since our accreditation may not be viewed as being on the same level as theirs. Since many denominational religious organizations do not accept course credits or degrees from outside their particular systems, graduates from Chesapeake Bible College & Seminary may be required to repeat courses already taken.

6. Concerning Religious Counseling, State licensing boards are not required to recognize Chesapeake Bible College & Seminary or its Christian Counseling program as a prerequisite of licensure because it is not accredited by a accrediting body that is recognized by the United States Dept. of Education.

I fully understand the above explanation of the accreditation status of Chesapeake Bible College & Seminary.

Name of Student: _____ Name of Church: _____

Signature: _____ Date: _____